

AAI Excellence in Mentoring Award

Deadline for 2017 Nominations: **November 3, 2016**



A dedicated mentor significantly influences a trainee's professional development and career. This award recognizes the importance of this mentor-trainee relationship. AAI honors the award recipient's contributions to the profession through outstanding mentoring.

ELIGIBILITY

A nominee must be a **Regular AAI member in good standing*** who has demonstrated a career-long commitment to mentoring. Eligibility of the nominee will be checked at the time of nomination and before presentation of the award. *Posthumous awards will not be considered.*

AWARD

The award includes a plaque, meeting registration at the early rate, and travel support to the AAI annual meeting. This award will be presented at an Awards Presentation Program at the AAI annual meeting.

NOMINATION

A candidate must be nominated by a **Regular AAI member in good standing*** who was mentored by the nominee and is well acquainted with the nominee's qualifications. Members may not nominate themselves. Members of the AAI Council and AAI Awards Committee may neither nominate nor recommend candidates, nor be nominated themselves.

NOMINATION INSTRUCTIONS

Please send **all** documents **as a single combined PDF file** to awards@aai.org. Please be aware that the single, combined PDF must be no larger than 20MB. Packages that are not complete will not be considered.

Please include the following in the nomination package:

1. One (1) nomination letter of **not more than three (3) pages**, signed and submitted by a Regular AAI member in good standing who was mentored by the nominee, indicating the nominee's qualifications for the award. The letter should provide a succinct career history and major scientific contributions, as well as a list of former and current trainees mentored by the nominee, including their names, positions with the mentor (e.g., post-doctoral fellow, student), dates of training, and current positions. Include the nominee's complete and current contact information (Full name [first, middle initial, last], title and affiliation, mailing address, phone number, and e-mail address).

The nomination letter must be from one individual and not include multiple endorsements within it. It should reflect the observations and opinions of the author. Please refrain from extensive reliance on quotations and observations of others.

2. Letters of recommendation from two (2) former trainees of the nominee. Each letter must include a brief description of career history relevant to mentoring received, as well as current positions and affiliations. **Please use no more than two (2) pages** to describe the mentoring provided by the nominee. Qualities that may be considered include: the nominee's commitment to mentoring throughout his or her career, scientific guidance, willingness to advise on activities critical to career success (e.g., grant writing, manuscript preparation, oral presentations, teaching skills, career choices, etc.), continued interest in the professional advancement of former trainees, and success as a role model. Each letter must be from one individual and not include multiple endorsements within it.
3. The nominee's curriculum vitae, including education and fellowships (institution, dates, degrees), important awards, relevant employment history, and selected bibliography (complete citations with titles).

Complete nomination packages must be received by 11:59 PM E.S.T. on November 3, 2016. Packages must be submitted by email as a single combined PDF file to awards@aai.org. Incomplete nomination packages or nominations that do not comply with the stated instructions will not be considered. AAI will not accept materials sent separately or through regular mail. Final award decisions are at the discretion of AAI.

(* Member dues paid through the end of 2017; 2016 dues must be paid by the time of submission and 2017 dues must be paid by November 30, 2016.

AAI reserves the right to limit the number of nominations considered for any one candidate. In most cases, no more than two will be accepted, in order of their receipt. Please direct inquiries to awards@aai.org.

Previous nominations for this award may be renewed. Original nominator should direct an email to awards@aai.org, identifying the previous nominee, name of award, and year in which original nomination package was submitted to AAI.

To view a complete listing of AAI Awards and past recipients, visit: <http://www.aai.org/awards>.