

AAI Calendar of Scientific Meetings and Events Request Policy

As part of AAI's mission to improve global health and well-being by advancing immunology and elevating public understanding about the immune system, the organization maintains a yearly calendar of meetings and events relevant to the immunological enterprise. AAI reserves the right to grant permission or refuse to grant permission for outside parties to publish event announcements subject to the following policies:

A. Acceptable Uses

1. The webpage will be made available only for events germane to the study and research of immunology, biology, and related fields. The event must serve principal investigators, postdoctoral fellows, graduate students, administrators, and/or other professionals in the immunological enterprise.

B. Unacceptable Uses

The AAI Calendar of Scientific Meetings and Events will NOT be available for:

1. Promoting a meeting, event, product, or service that, in the view of AAI, may conflict or compete with AAI's meetings, events, products or services. This includes any events that occur **2 months before or after** the AAI IMMUNOLOGY annual meeting.
2. Meetings or events that could, in AAI's sole judgment, exploit, mislead, misinform, or deceive. Similarly, AAI maintains the right to reject a request if AAI, in its sole judgment, has concerns about predatory or unethical practices.
3. Meetings or events that promote or disseminate information that is contrary to the values or mission of AAI.
4. Meetings or events that will use publicity or advertising that might imply, through copy or layout, AAI's endorsement of an organization, its products, or services.

Approval Process

Uniform standards will be applied to all requests. AAI requests that complete information, including:

- the organizers' contact information
- conference or meeting website
- dates
- any known speakers
- and agendas or programs

be made known to AAI upon submission. Information on the reliability and integrity of the applicant may also be requested by AAI.

AAI will use the above information to assess the scientific relevance and eligibility of any meeting or event requests.

Please note that the number of meetings and events will be restricted to a maximum of four per month. These slots will be available on a first-come, first-served basis.

Announcements for meetings and events will be evaluated within approximately seven business days, and if approved, will be posted with the event title, link and dates. Individual meetings and events will not be shared on social media, in email, or in print. AAI will, on occasion, share a link to its Calendar of Scientific Meetings and AAI Events in social media and via email.

Announcements must be sent to marketing@aai.org, along with an email agreeing to the conditions set forth above.